

JOB OPPORTUNITY

Housekeeping Assistant

Salary: £13,700 - £16,440 (£25,688 FTE) | 20-24 hours per week

An exciting opportunity for an individual who enjoys cleaning as part of a small team and presenting rooms to a high standard.

Our facilities include our South Downs Eco Lodge with a 38 bed self-catering wing; a newly refurbished 25 bed & breakfast wing; a small family campsite with off-grid yurts; indoor meeting rooms and Woodland Hall all set within our 55 acre woodland site.

The successful candidate should be energetic, hardworking, enthusiastic, and enjoy working as part of a team.

The Sustainability Centre has always sought to lead by example, offering practical solutions through our own experience, actions and knowledge. We are an example of authentic sustainable living in action offering transformative experiences and empowering people to live differently.

Flexibility in working hours is a requirement with weekend work expected

This post is subject to a satisfactory DBS check.

APPLY

Please apply via our [application form](#). Please familiarise yourself with the job description and personal specification when applying.

Any questions can be directed to jobs@sustainability-centre.org

CLOSING DATE & INTERVIEW

There is no official closing date for this role, we will assess applications as they come in and interviews will be held on a rolling basis as we process applications until we find a suitable candidate.

FIND OUT MORE

www.sustainability-centre.org/job-opportunities

www.southdownsecolodge.com

Job Description & Personal Specification

Main responsibilities:

- Daily cleaning of communal areas
- Preparation of guest rooms including cleaning of bedroom, bathroom and making beds.
- Monitoring bed linen collections and deliveries
- Processing in-house laundry
- Assisting with preparation of yurts and cleaning of campsite facilities
- Preparation of rooms for hostel visitors and school residential visits, including cleaning bedrooms, bathrooms, self-catering kitchen and common room area
- May on occasion be required to assist with early morning breakfast shift (7am start, full training given)

Essential skills:

- Previous cleaning experience in a similar setting
- A friendly, welcoming and helpful manner to help look after our guests
- Attention to detail and high standards
- Team player

Desirable skills:

- Emergency First Aid at Work
- Effective communication skills across teams and with customers
- Experience of using booking systems

Our Key Benefits Include:

- Great place to work
- Competitive pay rate
- Holiday pay
- Pension
- Mindful Employer